



# **Saltash Town Council**

**Konsel An Dre Essa**



The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)

27 October 2023

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 2nd November 2023 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk) or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Planning applications can be viewed by Members of the Council prior to the meeting on the Cornwall Council's website [www.cornwall.gov.uk](http://www.cornwall.gov.uk). Members of the public may view planning applications during normal working hours of 9:30 a.m. – 4:30 p.m. online at Saltash Library.

Yours sincerely,

S Burrows  
Town Clerk

To:

<b>Essa</b>	<b>Tamar</b>	<b>Trematon</b>
R Bickford (Chairman)	J Dent	S Miller
J Brady	S Gillies	B Samuels
R Bullock	S Martin	B Stoyel
J Foster	L Mortimore	D Yates
M Griffiths	J Peggs (Vice-Chairman)	
S Lennox-Boyd	P Samuels	

## Agenda

1. Health and Safety Announcements.
2. Prayers.
3. Apologies.
4. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
5. Chairman's Report. (Pages 6 - 7)
6. Monthly Crime Figures. (Page 8)
7. Report by Community Enterprises PL12. (Page 9)
8. Community Area Partnerships (CAP's) report for noting or matters arising.
9. Community Area Partnerships (CAP's) Action Points for Reports.
10. To receive a report on behalf of Safer Saltash. (Page 10)
11. To receive a report from Saltash Chamber of Commerce.
12. To receive a report from the Climate Change and Environmental Working Group. (Pages 11 - 15)
13. To receive a report from Cornwall Councillors.
14. To receive an update on the future of the health care in Saltash and consider any actions. (Pages 16 - 20)
15. To consider Risk Management reports as may be received.
16. Questions - A 15-minute period when members of the public may ask questions of Members of the Council. (Pages 21 - 23)

Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
17. To ratify minute number 206/23/24 of the Saltash Town Council meeting held on 5th October 2023. (Pages 24 - 26)

18. To receive and approve the Minutes of the Full Town Council Meeting held on Thursday 5th October 2023 as a true and correct record. (Pages 27 - 41)
19. Finance:
  - a. To advise the receipts for September 2023; (Page 42)
  - b. To advise the payments for September 2023; (Pages 43 - 45)
  - c. Urgent and essential works actioned by the Town Clerk under Financial Regulations;
  - d. To note that bank reconciliations up to 30th September 2023 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
  - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
20. To receive and note the minutes of the following Committees and consider any recommendations:
  - a. Services held on 12th October 2023; (Pages 46 - 73)
  - b. Planning and Licensing held on 17th October 2023; (Pages 74 - 78)
  - c. Joint Burial Board held on 24th October 2023; (Pages 79 - 85)
  - d. Burial Authority held on 24th October 2023; (Pages 86 - 92)
  - e. Personnel held on 26th October 2023; (Pages 93 - 102)
  - f. Extraordinary Policy and Finance held on 31st October 2023.
21. To appoint a Member to Town Team and consider Town Council substitutes. (Pages 103 - 105)  
**(Composition of three representatives, Chairman of Town Vision and two Members).**
22. To receive an update on the Community Levelling Up Project and consider any actions and associated expenditure. (Page 106)
23. To receive a report on D-Day 80 and consider any actions and associated expenditure. (Page 107)

24. To receive an update on the closure of Lloyds Bank and consider any actions.  
(Pages 108 - 116)  
**(Pursuant to Full Town Council held on 05.10.2023 Minute Nr. 201/23/23)**
25. To receive Cornwall Councils Notice of Polling Districts and Polling Places Review and consider any actions. (Pages 117 - 132)
26. Planning:
- a. To note that Councillor Lennox-Boyd will vote upon the information before her at the meeting but in the light of subsequent information received at Cornwall Council, Councillor Lennox-Boyd may vote differently at that meeting.
  - b. To note that if Councillor Lennox-Boyd wishes to recommend opposite to the Town Council's view she will contact the Town Council by email. Considering time constraints, the Town Council will then hold an online poll of Councillors to determine whether to accept the Officer's view or to ask for the application to be called into committee. The results of these polls will be read into the record at the next Town Council meeting. Members of the public may request, via the Clerk, to be copied into any correspondence.
  - c. Applications for consideration:  
  
**PA23/07202**  
Mr Stuart Dudley Groundwork South Trust Limited – **Pilgrim Pavilion Salt Mill Saltash PL12 6LG**  
Extension to Pavilion to form Drop-in Centre.  
**Ward: Tamar**  
Date received: 17/10/23  
Response date: 17/11/23  
<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=S0GTNAFGJFU00>
27. To receive and note a local inquiry into the Addition of Footpaths at Babis Lane and Town Quay in the Parish of Saltash. (Pages 133 - 139)
28. Meet your Councillors: The next scheduled meeting date Saturday 11th November 2023 outside Bloom Hearing, Fore Street.
29. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
30. To consider any items referred from the main part of the agenda.
31. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that the public and press be re-admitted to the meeting.

32. To consider urgent non-financial items at the discretion of the Chairman.
33. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
34. Date of next meeting: Thursday 7th December 2023 at 7:00 p.m.
35. Common Seal:  
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.